

WEST KNOYLE PARISH COUNCIL

Parish Clerk – Mrs. L. C. Wood

Minutes of a meeting of the Parish Council held on Tuesday, 10th March 2015 at 7.30 p.m. in West Knoyle Village Hall.

Present: Councillors Mrs. Jinny Brockway (Chairman), Andrew Filleau (Vice-Chairman) from 7.40 p.m., Ruth Dresman, Brian Wesseley & Paul Yates.
Also Wiltshire Councillor Groege Jeans.

Public Session - None

The Chairman will convene the Parish Council meeting after the public session (please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman).

Apologies for absence received from PC Richard Salter & PCSO Peter Tcherniawsky

79. To receive declarations of interests from Members and to consider requests for new DPI dispensations.
(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the West Knoyle Code of Conduct for Members and by the Localism Act 2011.)

- None received

80. Minutes – **RESOLVED** that the Minutes of the Parish Council meeting held on Tuesday, 25th November 2014 be approved as a correct record of proceedings. The Minutes were signed by the Chairman in the presence of the Council.

81. Matters Arising

a) Issues at Willoughby Hedge – Update on scheme submitted to CATG and report of CATG meeting held on 12.1.15 (See Minute Ref: 71a) – Cllr. Wesseley reported that both he and Cllr. Jeans had attended the meeting. Cllr. Wesseley found the meeting extremely interesting and very well conducted and would like to be invited to attend more of these meetings. It was confirmed that, at the meeting, Julie Wharton (Wiltshire Council's Chief Highways Engineer) had agreed to look at measures to improve the situation and would draw up a scheme to send to the Parish Council for consideration.

b) Community Speedwatch Scheme – The Chairman reported that there had been various circumstances which had caused delays and setbacks for the Community Speedwatch team. The Clerk said that she would see if there was any help available from neighbouring parishes if this was required to get the scheme up and running.

82. Planning

a) Applications to consider at the meeting:

Application Ref: 15/01443/FUL
Application for: Full Planning
Proposal: Conversion of existing garage and store into an annexe with associated alterations including raising of roof to create first floor, new doors and windows.

At: Blakeney, West Knoyle, Warminster. BA12 6AG

Cllr. Filleau said that he thought the proposed development would be an improvement on the existing. Cllr. Wesseley said that he was surprised by the zinc roof and Cllr. Ruth Dresman said that she could not work out how much the roof would be raised by. **RESOLVED**, on proposal made by Cllr. Filleau, that the application be recommended for approval on condition that the roofing materials are changed so that they are similar to those used on surrounding buildings. Also that the annexe is tied to the main house so that it is used for the enjoyment of the main dwelling and cannot be sold off, rented out or occupied separately. Proposal seconded by Cllr. Ruth Dresman and carried with a unanimous vote.

b) Applications considered since last meeting:

Application Ref: 15/00042/FUL
Application for: Full Planning
Proposal: Erection of car port – retrospective
At: Frickers Mead, The Street, West Knoyle. BA12 6AL

Parish Council submission: Object Wiltshire Council decision: Not yet determined

Application Ref: 14/11826/FUL
Application for: Full Planning
Proposal: Erect garage/store
At: Manor Farm, West Knoyle, BA12 6AG

Parish Council submission: Support subject to conditions Wiltshire Council decision: Approve with conditions

c) Wiltshire Housing Site Allocations Development Plan Documents – Informal Consultation on initial site options – The Clerk informed members that Wiltshire Council was consulting the public and stakeholders on site options and the identification of potential sites. The Wiltshire Housing Site Allocations Development Plan Document (DPD) will allocate new sites for housing and amend, where necessary, existing settlement boundaries. Following consultation with the Parish and Town Councils on the methodology and draft proposals relating to the review of settlement boundaries in 2014, this document sets out the methodology to identify new housing sites and how the public can inform the process. The Clerk informed members that this was not really appropriate for West Knoyle as it was not identified as a Housing Settlement within the Wiltshire Core Strategy and therefore housing site allocations will not be considered for West Knoyle.

83. Reports

a) Neighbourhood Policing Report – The Clerk said that the police representatives had forwarded their apologies for the meeting but copies of the March Neighbourhood Police Team Newsletter were distributed.

b) Wiltshire Councillor's Report – Wiltshire Councillor George Jeans reported that a Gypsy and Traveller Site application had been submitted for Mere, in Mapperton Hill, which had been the cause of much discussion in recent months. The application had not yet been determined by Wiltshire Council although Cllr. Jeans felt that Wiltshire Council may find it difficult to refuse permission as their minimum allocation of Gypsy & Traveller sites across the whole of Wiltshire had not been met. Cllr. Jeans was asked about the situation regarding Superfast Broadband and he said that £500k had been set aside for difficult to reach areas. BT Openreach is putting cables through Mere at the present time. Cllr. Jeans said that he would ask, officially, what the roll-out schedule for West Knoyle is.

84. Footpaths, Highways, Traffic & Transport

a) Highway and footpath issues for parish steward – the following issues were identified:

- Potholes below Kingsleys, West Hill Farm – back towards village. West Hill Farm Cottage.
- Potholes at Park Corner.

b) Notice of withdrawal of current Speed Indicator Device Scheme – The Clerk reported that although Wiltshire Council had received some indications of support from parishes for financial contributions towards the retention of the Speed Indicator Devices, they comprised a relatively small percentage of a partial response and Wiltshire Council had therefore written to advise that the SIDs, as currently funded, would be withdrawn. Cllr. Jeans explained that there were two SID schemes and that Wiltshire Council were talking about the directly funded scheme and not the Area Board funded scheme. Cllr. Jeans confirmed that the South West Wiltshire Area Board owns a Speed Indicator Device for use in the parishes but this had not been in use because of concerns over liability insurance relating to whoever had erected the device. Cllr. Jeans and Cllr. Peter Edge had found a company that would offer them public liability insurance to erect the SIDs in the parishes for £250. The Area Board had recently agreed to pay this £250 and if the parishes are prepared to put up a pole on private land then Cllr. Jeans is prepared to erect the device in rotation with other villages that would like to use it. Cllr. Yates said that he would provide the pole, Cllr. Filleau said that he would erect the pole on Parish

Council land near the playing field. Cllr. Jeans advised that it might be a good idea to ask Lee Haine for a highways map so that Wiltshire Council verges could be identified and avoided.

85. Play Area

a) Hedges, Trees & Grass Cutting – The Chairman reported that the inside hedge had been cut recently and all overhanging branches had been cut. She had personally cleared the litter. The Parish Council needed to obtain some new bark for the swing in the Village Hall play area. Cllr. Wessely said that he had heard that the Village Summer Fair this year was intending to raise money for the play area as well as the church. Members talked about what provisions might be wanted or needed in the play area and the suggestions of a goal and/or bench were made. Cllr. Jeans said that it would be better to use the funds raised as match funding for a grant application and that, although an area board application would require an element of Parish Council funding, it would be a good way of making the money go further although the grant application would need to be submitted by the church.

b) Play Equipment – It was reported that the aerial runway was loose and not running properly. Cllr. Yates agreed to tighten the aerial runway.

86. Finance

a) Payments – RESOLVED to approve payments as shown in payment schedule:

L. C. Wood	Salary Q4	133.90
HMRC	PAYE Q4	33.60
Cash	Petty Cash reimbursement	4.88

b) Transparency Code for Parish Councils – the Clerk explained that the Local Audit and Accountability Act 2014 sets out a new audit framework for local public authorities which are currently covered by the Audit Commission regime. Under the new audit framework smaller authorities, including parish councils, internal drainage boards, charter trustees and port health authorities, with an annual turnover not exceeding £25,000 will be exempt from routine external audit. In place of routine audit, these smaller authorities will be subject to the new transparency requirements laid out in this Code. This will enable local electors and ratepayers to access relevant information about the authorities' accounts and governance. No later than 1st July 2015 the Parish Council will be required to publish, on the village website:

- a. all items of expenditure above £100
- b. end of year accounts
- c. annual governance statement
- d. internal audit report
- e. list of councillor or member responsibilities
- f. the details of public land and building assets
- g. Minutes, agendas and meeting papers of formal meetings

Members felt that this would all require more work for the parish clerk.

87. General Items

a) Magna Carta pageant on 15 June 2015 – members noted this information.

b) Date of next meeting – Tuesday, 19th May 2015. As this will also be the Annual Parish Meeting it was agreed to start at 7.00 p.m.

Meeting closed at 9.40 p.m.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.