

WEST KNOYLE PARISH COUNCIL

Parish Clerk – Mrs. L. C. Wood

Minutes of a Parish Council meeting held on Tuesday, 13th March 2018 at 7.30 p.m. in West Knoyle Village Hall.

Present: Councillors Jinny Brockway (Chairman), Tony Davis, Andre Filleau, Cathleen Hoskins & Paul Yates. Also Wiltshire Cllr. George Jeans.

Public Session

The Chairman will re-convene the Parish Council meeting after the public session (please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman).

- None

Apologies for absence – None received

36. To receive any declarations of interest from Members and to consider requests for new DPI dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the West Knoyle Parish Council Code of Conduct for Members and by the Localism Act 2011.

- None received

37. Minutes – – RESOLVED to approve Minutes of the Parish Council meeting held on Tuesday, 14th November 2017 on proposal made by Cllr. Yates, seconded by Cllr. Davis and carried with a unanimous vote.

38. Matters Arising

a) Telephone Kiosk (Minute No. 28a) – the Chairman reported that Cllr. Davis had done a good job of giving it a good wash a little while ago. Cllr. Davis said that it needs a power wash on it to try and get some of the flaking paint off it. Cllr. Yates agreed to lend Cllr. Davis a power washer. Cllr. Filleau agreed to collect the paint from Cllr. Davis and agreed to paint the telephone box. It was agreed that Cllrs. Davis, Yates & Filleau would liaise with one another to carry out the work. Members felt that it might be a good idea to operate a community book exchange from the telephone box.

b) Public Access Defibrillator (Minute No. 28b) – The Chairman reported that the Public Access Defibrillator was now all up and running although it is necessary to change the outside light. The Chairman had arranged for Community Heartbeat to come out and do an awareness session which was very interesting and very informative and well attended with about 20 attendees.

c) Wiltshire Core Strategy Review (Minute No. 29c) - The Clerk reported that she had submitted a response on 14th December objecting to the decision to move the Mere Community Area from the Salisbury Housing Market Area (HMA) into the Trowbridge HMA but that there had been no reports on the outcome of this consultation as yet. The Clerk had also stated that the Parish Council would like to see some relaxation in the policies in order to allow some minor low-key development in the village for local employees and young people. Cllr. Jeans said that he thought Wiltshire Council would be reluctant to change their position on the Housing Market Area issues because they had paid consultants a good deal of money to undertake the review.

39. Planning (All applications can be viewed on Wiltshire Council’s website

<http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment/planningapplicationssearchonline/planningsearch.htm> – and type in the relevant application number)

- a) Applications to consider at the meeting:
 - o None
- b) Applications considered/determined since last meeting:
 - o None

40. Reports

a) Wiltshire Councillors report – Cllr. Jeans reported on the work of local farmers to help clear the roads during the bitterly cold and snowy weather. He said that Wiltshire Council will replenish the salt/grit in the yellow salt bins in towns and villages if they are requested to do so and if you give them the locations. He also reported that as a result of the nerve agent attack in Salisbury, Wiltshire Council has found it necessary to tighten up their internet security which had resulted in officers and councillors facing difficulties in communicating electronically.

b) Neighbourhood Police report – the Clerk distributed copies of the February newsletter prepared by the Community Policing team.

41. Footpaths, Highways, Traffic & Transport

a) Highway and footpath issues for parish steward & Wiltshire online reporting – members were happy that the Parish Steward was going to do some work by the telephone box. The Clerk pointed out that the Parish Steward service had been suspended for the time being because they had all been called out to carry out emergency pothole repairs following the bad weather.

b) Highway & Transport Newsletters (attached) + CATG meeting reports - noted

c) A303 Stonehenge Public Consultation – see: <https://highwaysengland.citizenspace.com/he/a303-stonehenge-2018/> -members noted the information. The Clerk informed members that Highways England would be giving a presentation to the SWW Area Board meeting on 21st March.

d) Temporary road closure – the Clerk said that she had received notice of a temporary road closure to take place on 28th February for Eurovia to undertake works for carriageway resurfacing, surface dressing and road markings on C297 (Part) The Street and New Close, West Knoyle, from its junction with East Hill (The Middles) in a north-easterly direction to its junction with B3089. However, this work had been cancelled due to the bad weather. The Clerk had telephoned Wiltshire Council today to try and find out if it had been rescheduled but Wiltshire Council confirmed that they had not yet received any instruction to recommence the order although Steve Hawkins from Eurovia had confirmed that work was still in the pipeline for April where they would carry out patching and then they would come back again in June to carry out surface dressing.

42. Play Area

a) Annual RoSPA Play Area Inspection Report & replacement posts for play equipment in playing field – the Clerk reported that Alvian Ltd had not yet replaced the posts in the play area due to the bad weather and wet conditions of the field. She had contacted Mr. Holmes of Alvian who had said that he would prioritise this work as soon as the weather improved.

b) Removal of swings from village hall play area – The Chairman reported that as a result of the Annual RoSPA Play Area Inspection Report carried out in September in which a Medium Risk level had been raised regarding the rotting legs of the swings, she had approached the Social Club who were happy about the removal of the swings. A volunteer group have removed the swings.

43. Finance

a) Payments – RESOLVED to approve payments as shown in payment schedule.

A. M. Donnelly	Electrical Contractor to install defibrillator	72.00
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T. J. Thornley	Website domain name renewal & web hosting + website updates	72.79
L. C. Wood	Salary Q4	155.15
HMRC	PAYE Q4	38.60
Community Heartbeat Trust	Replacement pads	42.00
Community Heartbeat Trust	Seminar	210.00

b) Report on bank reconciliation - – The Clerk pointed out that the latest Bank reconciliation, carried out on 28.2.18 showed that the balances reconciled at £8697.90

c) To review Financial Regulations & Standing Orders (attached) - the Council’s Financial Regulations & Standing Orders, having been distributed to members in advance of the meeting, were reviewed, considered effective and agreed that no amendments necessary.

d) New General Data Protection Regulations and requirement for Data Protection Officer – report on briefing meeting attended by Clerk - The Clerk had attended a Briefing Session on 25.1.18 organised by Wiltshire Association of Local Councils and held in Warminster. The session was led by the National Association of Local Councils Solicitor & Head of Legal Services. The GDPR was designed to enable individuals to better control their own data & enforcement commences on 25th May 2018. The Clerk had prepared an 8-page summary report which she was happy to distribute to members upon request.

e) Area Board Grant for Village Hall ceiling replacement in bar – the Chairman reported that West Knoyle Social Club had applied to SWW Area Board for a grant to replace the ceilings in the seating and bar area of the Social Club in the Village Hall which are falling down in numerous areas due to water ingress and other factors. The total project was £3610 and the Social Club was applying for a grant of £1805 (half the cost). It was agreed that the Parish Council would make a financial contribution of £50 towards this project.

44. General Items

a) Centenary of the end of the First World War (Battle’s Over – a Nation’s Tribute) – The Clerk reported that the Pageantmaster, Bruno Peek, is co-ordinating a nationwide WW1 tribute and asking parishes if they wish to take part in one or more of the following:

1. Beacons of light to be lit at 7.00 pm on 11.11.18. – The Parish Council would need to register its intention to participate.
2. Notify all churches in the area and request that they “ring out for peace” by bell-ringing at 7.05 pm on 11.11.18. Entry form on website, to be completed latest 31.7.18 by churches wishing to participate.
3. To coincide with the bell ringing, Town Crier to undertake “A cry for peace around the world”. Text and procedure is specified in guide issued by pageantmaster.
4. A local piper can be asked to take part in the celebration by playing Battle’s O’er at 6.00 am on 11.11.18 at a location of their choice (other than a cathedral). Anyone wishing to do this should register a.s.a.p.
5. The Last Post may be played at 6.55 pm at the beacon site prior to the lighting of the beacon.

Members noted this information.

The Chairman said that she thought that the Social Club was quite likely to be interested in organising some of these events, particularly the beacon and the Last Post.

b) Great British Spring Clean – The Clerk pointed out that due to the recent snowy conditions, the Great British Spring Clean would now be running until 25 March to give everyone more time to take part and help tidy up their patch. If the parish council is taking part and a rubbish collection is required then the Area Board Manager would need to be notified. The event could also be registered with Keep Britain Tidy. The Chairman said that she was hoping to arrange this event for Sunday, 25th March and confirmed that she would contact the Area Board Manager to arrange for the rubbish collection.

c) Date of next meeting (Annual Parish Meeting + Annual Parish Council meeting) – it was agreed that these meetings would be held on Tuesday, 15th May and that the Annual Parish Meeting would be convened at 7.00 p.m.

45. Forthcoming meetings/events

- Cranborne Chase AONB – Annual Planning & Transportation Seminar – Achieving Community Benefits from Dark Night Skies – 20th March 2018, 9.30 a.m. to 4.15 pm, Dinton Village Hall. SP3 5EB
- Wiltshire Council South West Wiltshire Area Board Meeting – Wednesday, 21st March 2018 at Nadder Centre, Weaveland Road, Tisbury, Wiltshire. SP3 6HJ at 6.30 p.m. – The Chairman confirmed that she would be attending the Area Board Meeting.

Meeting closed at 9.00 p.m.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.