

WEST KNOYLE PARISH COUNCIL

Parish Clerk – Mrs. L. C. Wood

Minutes of a meeting of the Parish Council meeting held on Tuesday, 18th September 2018 at 7.30 p.m. in West Knoyle Village Hall.

Present: Councillors Jinny Brockway (Chairman), Tony Davis, Andre Filleau (from 7.47 p.m.), Cathleen Randall & Paul Yates.

Also 1 member of public

Meeting convened at 7.30 p.m. with Public Session

The Chairman will re-convene the Parish Council meeting after the public session (please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman).

A member of public attended the meeting to inform members that she had been driving up to the garage from the A303, there was a queue of traffic waiting to go on to the A303 and a car pulled out of the garage, across the lane in front of her and stopped, blocking her way and causing her to do an emergency stop. The Chairman explained that the Parish Council was well aware of this hazard and all members agreed that they had encountered problems of this nature over recent years & that most of the problems occurred due to the number of exits from the garage/Starbucks onto the B3089 and the fact that people from outside the area did not always realise that they were exiting the site onto two-way traffic. This problem was sometimes made more hazardous when vehicles were parked in the loading bay area outside the toilets adjacent to the garage because the vehicles blocked visibility. It was explained that the Parish Council had pointed out the dangers to the Highways Authority and to the Planning Authority on numerous occasions and that the matter had been discussed with the Community Area Transport Group when they had agreed to paint arrows on the road a few years ago.

The Clerk suggested that the Parish Council might try and arrange a meeting with representatives from the garage to see if they can offer any suggestions to help alleviate the problems.

Apologies for absence – None received

64. To receive declarations of interest from members and to consider requests for new DPI dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the West Knoyle Parish Council Code of Conduct for Members and by the Localism Act 2011.

- **None received**

65. Minutes – RESOLVED to approve Minutes of the Annual Parish Council meeting held on Tuesday, 22nd May 2018 on proposal made by Cllr. Yates, seconded by Cllr. Filleau and carried with a unanimous vote.

66. Matters Arising

a) Telephone kiosk (Minute No. 58a) – The Chairman reported that the telephone kiosk had now been painted, thanks to Cllr. Filleau, and was now looking very smart. Cllr. Filleau said that it wasn't quite finished as he wanted to shelve it out and put some plating on the door to preserve it. Members agreed that they would utilize the telephone kiosk as a book swap and as a fruit & veg swap venue. The Clerk pointed out that someone would need to check the kiosk on a daily basis if it was being used for fruit and veg. Louise Davis agreed to do this.

b) General Data Protection Regulations – update on actions (Minute No. 58b) – the Clerk informed members that the Parish Council now had a privacy policy which had been included on the website. The Clerk still had to register with the ICO

c) Centenary of the end of the First World War (Minute No. 58c) – The Chairman reported that the Village Hall intended to hold an event but it had been decided not to have a beacon due to Health & Safety issues although it would be arranged for the church bells to ring.

67. Planning (All applications can be viewed on Wiltshire Council's website <http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment/planningapplicationssearchonline/planningsearch.htm> – and type in the relevant application number)

a) Applications to consider at the meeting:

- None

b) Applications considered/determined since last meeting:

Application Ref: 18/04455/FUL
Proposal: Demolition of existing and erection of replacement barn
Address: Broadmead Farmhouse, West Knoyle BA12 6AE
Parish Council response: Support 21.6.18 Planning Authority response: Approve with conditions 2.7.18

Application Ref: 18/05656/PNCOU
Proposal: Notification for Prior Approval for a proposed change of use of agricultural operational development – Proposed 2 no. barns to 2 no. dwellings.
Address: Barns at Oxlease Farm, West Knoyle. BA12 6AE
Parish Council response: Object 5.7.18 Planning Authority response: Prior Approval Refused 1.8.18

c) Notification of Submission of Wiltshire Housing Site Allocations Plan - The Clerk said that this was a notification of submission to the government and she had tried to digest the paperwork & could not identify any issues of direct concern to West Knoyle or surrounding area.

d) Cranborne Chase AONB: Our bid for dark sky reserve status – the Clerk confirmed that she had received an email from the Cranborne Chase AONB which contained information about their bid to be an International Dark Sky Reserve. They aim to submit the bid in the first part of 2019 but want to engage with local people, including parish & town councils as representatives of the AONB's communities. The AONB team were asking for a letter of support from Parish & Town Councils. All members agreed to send in a letter of support to the AONB team.

68. Reports

a) Wiltshire Councillors report - None

b) Neighbourhood Police report - None

69. Footpaths, Highways, Traffic & Transport

a) Highway and footpath issues for parish steward – Cllr. Tony Davis who is the Parish Steward co-ordinator said that he had spoken with several walkers who all reported that footpaths were mainly clear and no obstruction issues. However, the footpath between the Bison Farm & Park Corner is difficult to get through and Cllr. Davis said he would mention this to the Parish Steward when he was next scheduled to visit West Knoyle. Also, he was going to ask the Parish Steward to paint the posts & rails on the two bridges that have recently been cleared along The Middles. The Clerk agreed to arrange for the footpath warden to look at ROW WKNO14/20 to assess whether or not the route was correct and the footpath was adequate.

b) Highway & Transport Newsletters (attached) + CATG meeting reports – The Chairman reported that Wiltshire Council had re-scheduled and now completed the road works on the C297 New Road and that it was now a lot better.

c) Condition of highway along Old Barrow Street – the Clerk reminded members that at the last meeting, Cllr. Jeans said that he would have another attempt to get this rectified. However, as Cllr. Jeans was not present at the meeting, it was agreed to defer further discussion on this matter.

d) Suggestion to ask Highways England for CCTV cameras in layby on C297 New Road (Parish Church to Willoughby Hedge - near weather station) – The Chairman reported that she had recently met some workmen renewing the weather station at the top of the hill and they had informed her that they were working for Highways England which could explain the anomaly on the land responsibility of the layby as the Parish Council had always assumed it was Wiltshire Council's. Anyhow, the Chairman confirmed that the workmen had chopped down a lot of trees and shrubs and opened up the area more and she was concerned that this was now going to be a haven for people fly tipping. It was agreed that the Clerk should write to Highways England and ask them if they would erect some signage and possibly a CCTV camera to help stop fly tipping in this area.

70. Play Area

a) To consider Annual RoSPA Play Area Inspection Report and apply a schedule to carry out actions identified – The Clerk informed members that the Inspection Report had been received and there were no 'High Risk' issues or 'Urgent' actions identified although there were a number of measures identified that could be taken to reduce risks. The report was passed to the Chairman who agreed to go through the report with Cllr. Mrs. Randall to assess what work could be done 'in house' and what work should be contracted out. The Clerk advised that if any work was carried out 'in house' then it would be a good idea for members to take 'before' and 'after' photos. Cllr. Mrs. Randall said that she had found a lot of rubbish in the play area recently and had made up some signs asking people to take their rubbish home.

71. Finance

a) Payments – RESOLVED to approve payments as shown in payment schedule.

T. J. Thornley	Updates for website (adding year end account info)	25.00
West Knoyle Social Club	Village Hall Insurance (buildings cover)	330.59
Rob Pearce Ground Maintenance	Playing Field – Grass cutting	180.00
L. C. Wood	Salary Q2	160.00
HMRC	PAYE Q2	40.00
Playsafety Ltd	Annual RoSPA Play Area Inspection	113.40
Alvian Ltd	Works carried out at West Knoyle Play Area	1319.40 (Pd. 2.7.18)

72. General Items

a) Electoral Review of Wiltshire: Warding Arrangements – The Clerk informed members that Wiltshire Council had made a submission for the preliminary phase of the review, arguing that the most appropriate council size would be 99 members (an increase of 1 from the current position). Wiltshire Council has now heard that the Local Government Boundary Commission is minded to approve a council size of 98 councillors from May 2021 (the current number of councillors). This would mean an average elector to councillor ratio of 4291 per councillor, using projected figures for 2024 as required by the review. The next phase of the review is for the Commission to seek representations on new electoral division boundaries, based on the total number of councillors being proposed. She explained that the consultation with the Government Boundary Commission runs until 5th November but that Wiltshire Council would like to know our views by the end of September. The Clerk said that she was aware that Cllr. Jeans felt that the biggest changes would take place around the Salisbury Plain area but explained that his current electorate was 3473 and if his current electoral boundary was kept, the predicted electors would be 3875 for the year 2024. He said that he would argue that this figure is within a 10% leeway of the desired electorate size and that if any justification is needed to support the argument, he pointed out that the ward contains 5 parishes and covers a wide rural area. He also felt that it would not encourage new members or enhance democracy if the amount of work expected of County Councillors keeps on increasing. Members agreed

with the sentiments of Cllr. Jeans relayed and agreed that there needed to be some account taken of the rurality of the area.

b) Date of next meeting – 20th November at 7.30 p.m.

73. Forthcoming meetings/events

- SWW Area Board, Wednesday, 19th September at 6.30 p.m. at Nadder Centre, Weaveland Road, Tisbury SP3 6HJ
- Community Area Transport Group Meeting - 7 November 2018, 14:00-16:00 Nadder Centre (address as above)

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

Meeting closed at 20.43 p.m.