

ACCOUNT TRANSACTIONS 2015/16 - Expenses

Treasurers a/c No. 00687074

Date	Cheque No.	Payee	Category	Sub-category	Net	Vat	Gross	
19.5.15	403.00	Community First Tr	Admin	Insurance	243.71		243.71	R
19.5.15	404.00	WALC	Admin	Annual Subscription	44.22	8.84	53.06	r
19.5.15	405.00	Mere Matters	S.137	Donation	75.00		75.00	r
19.5.15	406.00	Mere & District Lin	S.137	Donation	75.00		75.00	r
19.5.158	407.00	Wiltshire Citizens /	S.137	Donation	50.00		50.00	r
24.6.15	408.00	L. C. Wood	Payroll	Salary Q1	137.60		137.60	r
24.6.15	409.00	HMRC	Payroll	PAYE Q1	34.40		34.40	r
19.5.15	410.00	Mere Parish Council	Admin	Contribution towards office	70.00		70.00	r
19.5.15	411.00	Rob Pearce Ground	Play Area	Grass Cutting	150.00		150.00	r
8.9.15	412.00	West Knoyle Social	Donation	Village Hall Donation	359.20		359.20	r
	413.00	Rob Pearce Ground	Play Area	Grass Cutting	210.00		210.00	r
	414.00	L. C. Wood	Payroll	Salary Q2	137.60		137.60	r
	415.00	HMRC	Payroll	PAYE Q2	34.40		34.40	r
	416.00	Playsafety Ltd	Play Area	Annual Inspection Report	139.00	27.80	166.80	r
24.11.15	417.00	Rob Pearce Ground	Play Area	Grass Cutting	90.00		90.00	r
21.12.15	418.00	L. C. Wood	Payroll	Salary Q3	137.60		137.60	r
16.1.16	419.00	HMRC	Payroll	PAYE Q3	34.40		34.40	r
14.12.15	420.00	C. Cumberlege	Admin	Website	56.78		56.78	r
30.3.16	421.00	L. Wood	Payroll	Salary Q4	137.60		137.60	
31.3.16	422.00	HMRC	Payroll	PAYE Q4	34.40		34.40	
1.3.16	423.00	C. Cumberlege	Admin	Website (Transparency Code compliance)	200.00		200.00	
						36.64	£2,487.55	

Admin	Expenses 1516
Payroll	688.00
S.137	200.00
Play Area	589.00

ACCOUNT TRANSACTIONS 2015/16 - Income

RECEIPTS 2015/16

Treasurer's a/c No. 00687074

Date	From	Category	Sub-category	Net	Vat
26.6.15	HMRC - VAT claim				
12.10.15	PCC of West Knoyle (donation towards Play Area)				

Deposit a/c No. 07681519

9.4.14	Lloyds Bank				
24.4.15	Wiltshire Council (Precept)				
24.4.15	Wiltshire Council (Council Tax Support Grant)				
11.5.15	Lloyds Bank				
9.6.15	Lloyds Bank				
9.7.15	Lloyds Bank				
10.8.15	Lloyds Bank				
9.9.15	Lloyds Bank				
9.10.15	Lloyds Bank				
9.11.15	Lloyds Bank				
9.12.15	Lloyds Bank				
11.1.16	Lloyds Bank				
9.2.16	Lloyds Bank				
9.3.16	Lloyds Bank				

Total Receipts

Gross

74.82

324.43 r

0.25

3,203.76

84.49

0.34

0.36

0.33

0.36

0.33

0.30

0.30

0.29

0.32

0.28

0.28

£3,691.24

West Knoyle Parish Council

Parish Clerk - Mrs. L. C. Wood

Duchy Manor, Springfield Road, Mere, Warminster, Wiltshire. BA12 6EW

Bank Reconciliation

Financial Year ending 31 March 2016

Prepared by Lindsey Wood, Parish Clerk & Responsible Financial Officer on 21.4.16

Balance per bank statements as at 31.3.16

Account No. 07681519	Business Instant Access (Deposit)	7,126.05
Account No. 00687074	Treasurers Account	623.18
		7,749.23
Less: any unrepresented cheques at 31.3.16		
	Cheque No.	
	421.00	-137.60
	422.00	-34.40
	423.00	-200.00

Net balances

7,377.23

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK

Opening Balance at 1 April 2015	6,173.54
Add: Receipts in the year	3,691.24
Less: Payments in the year	-2,487.55
<u>Closing Balance at 31st March 2016</u>	<u>7,377.23</u>

WEST KNOYLE PARISH COUNCIL

YEAR ENDED 31ST MARCH 2016

2014/15	RECEIPTS	2015/16
2,689.66	Precepts	3,203.76
3.20	Interest on investments	3.74
	Playing Field letting	
75.75	VAT claim	74.82
165.73	Grants & Donations	408.92
0.00	Admin (write off cheque not presented)	
2,934.34		3,691.24
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	PAYMENTS	
423.67	General Administration	614.71
670.00	Payroll	688.00
	Entertainment & the arts	
200.00	S. 137 Payments	200.00
394.59	Grants & Donations	359.20
	Loan Repayments	
	Capital Spending	
751.00	Play Area	589.00
	Bank Charges	
74.82	VAT	36.64
2,514.08		2,487.55
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Opening Balance at 1 April 2015	6,173.54
Add: Receipts in the year	3,691.14
Less: Payments in the year	-2,487.55
Closing Balance at 31 March 2016	7,377.13

Signed

Chairman

Date

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Signed

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sible Financial Officer