

# WEST KNOYLE PARISH COUNCIL

**Parish Clerk – Mrs. L. C. Wood**

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19<sup>th</sup> September 2019

Dear Councillor,

Your attendance is requested for a Parish Council meeting to be held on Tuesday, 1<sup>st</sup> October 2019 at 7.30 p.m. in West Knoyle Village Hall.

Yours sincerely,

Mrs. L. C. Wood,  
Parish Clerk.

## AGENDA

### 1. Public Session

*The Chairman will re-convene the Parish Council meeting after the public session (please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman).*

### 2. To receive apologies for absence

**3. Minutes** – To approve Minutes of the Annual Parish Council meeting held on Tuesday, 21<sup>st</sup> May 2019

### 4. Matters Arising

- a) Operation of telephone box for books & fruit & veg swap shop (Minute No. 96a)
- b) Stoney Bridge Residents Group parking scheme (Minute No. 96b)
- c) Electoral Review of Wiltshire: Warding Arrangements

**5. Planning** (All applications can be viewed on Wiltshire Council's website

<http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment/planningapplicationssearchonline/planningsearch.htm> – and type in the relevant application number)

- a) Report on Wiltshire Local Plan Review Consultation Event held on 25<sup>th</sup> September 2019

### 6. Reports

- a) Wiltshire Councillors report
- b) Neighbourhood Police report

### 7. Footpaths, Highways, Traffic & Transport

- a) Highway and footpath issues for parish steward
- b) Road markings outside Willoughby Hedge Service Station
- c) Highway & Transport Newsletters (attached) + CATG meeting reports
- d) Chevron signs for bends between Park Corner and The Bakery
- e) Report on Community Speedwatch

### 8. Play Area

- a) To consider Annual RoSPA Play Area Inspection Report and apply a schedule to carry out actions identified.
- b) To consider quotation to replace climbing net on multi play equipment

## 9. Finance

**a) Payments** - To approve payments as shown in draft payment schedule.

West Knoyle Social Club	Donation for Village Hall Roof Appeal	£500.00 (Already Pd. – as agreed at May meeting)
West Knoyle Social Club	Donation to cover Village Hall Insurance (buildings cover)	£340.50 (Already Pd)
T. J. Thornley	Updates for website (adding year end account info)	25.00
Rob Pearce Ground Maintenance	Playing Field – Grass cutting	????
L. C. Wood	Salary Q2	168.00
HMRC	PAYE Q2	42.00
Playsafety Ltd	Annual RoSPA Play Area Inspection	113.40
Alvian Ltd		

b) Conclusion of Audit for accounts year ended 31 March 2019

## 10. General Items

- a) Community Governance Review – expressions of interest sought from parishes.
- b) Report on SWW Area Board meeting held on Wednesday, 18<sup>th</sup> September
- c) Update on Village Hall 'Raise the Roof' Appeal
- d) Date of next meeting

## 11. Forthcoming meetings/events

- Community Area Transport Group Meeting - 6 November 2019, 14:00-16:00 Nadder Centre (address as above)

*Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*