

WEST KNOYLE PARISH COUNCIL

Parish Clerk – Mrs. L. C. Wood

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5th March 2020

Dear Councillor,

Your attendance is requested for a Parish Council meeting to be held on Tuesday, 10th March 2020 at 7.30 p.m. in West Knoyle Village Hall.

Yours sincerely,

Mrs. L. C. Wood,
Parish Clerk.

AGENDA

1. Public Session

Members of the public are invited to address the Council on any issue over which it has a power. This session will be limited to 15 minutes (3 minutes per speaker). *The Chairman will convene the Parish Council meeting after the public session (please note that once the meeting has been convened members of the public are no longer permitted to speak unless invited to do so by the Chairman).*

Please Note: By entering the meeting room you are consenting to the use of your name being recorded in the Minutes. The press or members of the public may also record the meeting. Any person or organisation choosing to film, record or broadcast any meeting of the Council or its committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

2. To receive apologies for absence

3. To receive any declarations of interest from Members and to consider requests for new DPI

dispensations. *(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the West Knoyle Parish Council Code of Conduct for Members and by the Localism Act 2011.)*

4. Minutes – To approve Minutes of the Parish Council meetings held on Tuesday, 10th December 2019 and Tuesday, 14th January 2020

5. Matters Arising

- a) Stoney Bridge Residents Group Parking Scheme (Minute No. 113a)
- b) Community First Aid Training (Minute No. 119b)

6. Planning (All applications can be viewed on Wiltshire Council's website

<http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment/planningapplicationssearchonline/planningsearch.htm> – and type in the relevant application number)

a) Applications to consider at the meeting:

Application Ref: 20/00848/FUL
Application for: Full Planning

Proposal: Installation of 16 south facing ground mounted solar PV panels to provide electrical power to Greenfield

At: Greenfield, West Knoyle, Warminster BA12 6AE

Application Ref: 20/00852/FUL

Application for: Full Planning

Proposal: Demolition of existing dwelling and construction of replacement dwelling and garage, associated parking and access

At: Greenfield, West Knoyle. BA12 6AE

Please note that this application has been submitted so that the applicant can amend the consent given under application 18/12013/FUL – the amendments relate to the removal of the solar panels from the roof of the rear elevation and the addition of a window in the side wall of the stairwell.

b) Applications considered/determined since last meeting:

Application Ref: 19/10302/FUL (Revised Plans)

Application for: Full Planning

Proposal: Demolition of Barn 2 and erection of 1 no. dwelling and associated works

At: Oxleaze Farm, West Knoyle. BA12 6AE

Parish Council supported 14.1.2020

Planning Authority approved with conditions 16.1.2020

Application Ref: 19/10836/PNCOU

Application for: Prior Notification on change of use

Proposal: Notification for Prior Approval under Class Q for a proposed change of use of agricultural building into single dwelling house

At: Barn 2, Oxleaze Farm, West Knoyle. BA12 6AE

Parish Council objected 10.12.19

Planning Authority granted prior approval 18.12.2019

*c) Protocol for dealing with developers in respect of pre-planning application developments (per NALC legal advice LCR Summer 2015)

*d) Wiltshire Council's Spatial Planning – Green Infrastructure and Open Space collaboration & Household Survey

7. Reports

a) Wiltshire Councillors report

b) Neighbourhood Police report

8. Footpaths, Highways, Traffic & Transport

a) Highway and footpath issues for parish steward

b) Report on Community Speedwatch Scheme

c) CATG issues & various highway issues raised with Wiltshire Council

9. Play Area

a) Report on Annual RoSPA Play Area Inspections and apply a schedule to carry out actions identified

10. Finance, Policy & Resources

a) Payments - To approve the following payments:

L. C. Wood	Salary Q4 – 2019/20	168.00
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HMRC	PAYE Q4 – 2019/20	42.00
T. J. Thornley	Website – domain name renewal (1 year)	15.82
T. J. Thornley	Quarterly update fee	25.00

b) Report on Bank Reconciliation

*c) To review and assess the effectiveness of internal controls including:

- Health & Safety Policy Review (Draft document attached)
- Risk Management Policy Statement & Assessment Review (Draft document attached)
- Financial Regulations Review (Draft document attached)

d) Website Accessibility requirements – quotations for creation of website to meet statutory requirements

e) To submit application for fingerpost sign grant – various locations to choose from

11. General Items

*a) The Great British Spring Clean 2020

b) VE Day celebrations

c) Date of next meeting (Annual Parish Meeting & Annual Parish Council meeting).

d) Coronavirus – Advice & Information, Risk Assessments & Emergency Planning?

12. Forthcoming Meetings/Events

- a) Employment & Careers Event – Wednesday, 18th March 2020 between 2.30 pm to 5.30 pm at The Nadder Centre, Weaveland Road, Tisbury SP3 6HJ
- b) South West Wiltshire Area Board Meeting – Wednesday, 18th March 2020 at 5.30 p.m. at The Nadder Centre, Weaveland Road, Tisbury SP3 6HJ
- c) Highways Meeting – Monday, 18th May 2020 between 1900 hrs to 2100 hrs (venue to be advised)
- d) Wiltshire Council Flood Plan Workshop – Wednesday, 25th March 2020 at 7.00 pm. In the Andy Young Pavilion, Springfield Road, Mere.

13. Consultation Documents/Newsletters

*a) Highways Newsletters – January, February & March

*b) WALC Newsletter – February 2020

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

*Further information on these items distributed with agenda papers.