

WEST KNOYLE PARISH COUNCIL

Parish Clerk – Mrs. L. C. Wood

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10th December 2020

All members of the Parish Council are summoned to a meeting on Wednesday, 16th December commencing at 7.00 p.m. online at Zoom.us

Lindsey Wood,
Parish Clerk.

This meeting will be held in accordance with s.78 of the Coronavirus Act 2020, The Local Authorities Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Crime Panels Meetings) (England and Wales) Regulations 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021.

Public Participation

Due to the current government coronavirus response, the Parish Council will be meeting online. Members of the public who wish to join the meeting to submit their questions or comments under 'Public Session' should contact the Clerk in advance of the meeting via email on lindseywood@merewilts.org. The Clerk will then send out the meeting ID and passcode.

Online Meeting Arrangements

The Chairman/Clerk will host the meeting, attendees will be muted and councillors invited to speak in turn at each agenda item. Councillors may raise their hand to indicate that they wish to speak at other times. Voting will be taken in turn as directed by the Chairman and should be by the response 'In Favour', 'Against' or 'Abstain', The decision and summary of votes will be read back before moving to the next item.

All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.

Yours sincerely,

Mrs. L. C. Wood,
Parish Clerk.

AGENDA

1. Public Session

Members of the public are invited to address the Council on any issue over which it has a power. This session will be limited to 15 minutes (3 minutes per speaker). *The Chairman will convene the Parish Council meeting after the public session (please note*

that once the meeting has been convened members of the public are no longer permitted to speak unless invited to do so by the Chairman).

Please Note: By entering the meeting room you are consenting to the use of your name being recorded in the Minutes. The press or members of the public may also record the meeting. Any person or organisation choosing to film, record or broadcast any meeting of the Council or its committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

2. To receive apologies for absence

3. To receive any declarations of interest from Members and to consider requests for new DPI

dispensations. (Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the West Knoyle Parish Council Code of Conduct for Members and by the Localism Act 2011.)

4. Minutes – To approve Minutes of the Parish Council meetings held on Wednesday, 15th July 2020

5. Matters Arising

6. Planning (All applications can be viewed on Wiltshire Council's website

<http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment/planningapplicationssearchonline/planningsearch.htm> – and type in the relevant application number)

a) Planning applications to consider at the meeting - None

b) To report on planning application decisions made since last Parish Council meeting.

7. Footpaths, Highways, Traffic & Transport

a) Highway and footpath issues & issues for parish steward

8. Play Area

a) Report on Annual RoSPA Play Area Inspections and apply a schedule to carry out actions identified

b) Play Area Maintenance & Equipment repairs

c) Update on agreement for Wessex Internet to lay fibre in play area

9. Finance, Policy & Resources

a) **Payments** - To approve the following payments:

T. J. Thornley	Hosting fee (starter for new accessible website)	£54.00 (Pd. 24.8.20)
West Knoyle Social Club	Donation for building aspect of V. Hall insurance	£350.70 (Pd. 3.9.20)
L. C. Wood	Salary Q2 – 2020/21	£176.00 (Pd. 30.9.20)
HMRC	PAYE Q2 – 2020/21	£44.00 (Pd. 30.9.20)
Playsafety Ltd	Annual Play Area Safety Inspection fee	£115.80
Rob Pearce Ground Maintenance	Grass cutting in Play Area	
L. C. Wood	Salary Q.3 – 2020/21	£176.00
HMRC	PAYE Q3 – 2020/21	£44.00

b) Report on latest bank reconciliation

*c) Annual Budget – to consider annual budget figures for 2020/21

d) To approve Precept on Wiltshire Council for 2020/21

10. General Items

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

*Further information on these items distributed with agenda papers.