

# WEST KNOYLE PARISH COUNCIL

**Parish Clerk – Mrs. L. C. Wood**

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6<sup>th</sup> September 2023

Dear Councillor,

Your attendance is requested for a Parish Council meeting to be held on Tuesday, 12<sup>th</sup> September 2023 at 7.30 pm in West Knoyle Village Hall.

Yours sincerely,

Mrs. L. C. Wood,  
Parish Clerk.

## AGENDA

### 1. Public Session

*This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. The Chairman will re-convene the Parish Council meeting after the public session (please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman).*

**Please Note:** By entering the meeting room you are consenting to the use of your name being recorded in the Minutes. The meeting may also be recorded by the press or members of the public. Any person or organisation choosing to film, record or broadcast any meeting of the Council or its committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

### 2. To receive apologies for absence.

### 3. Declarations of Interest:

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the West Knoyle Parish Council Code of Conduct for Members and by Section 27 of the Localism Act 2011. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.*

- a) To receive Declarations of Interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

A request for dispensation must be made on an individual basis

**4. Minutes** – To approve Draft Minutes of Parish Council meeting held on Tuesday, 16<sup>th</sup> May 2023 (Minutes attached)

### 5. Matters Arising from previous meetings

- a) Minute No. 153d) Clerks Vacancy

## 6. Planning

a) To consider the following planning application:

Application No:	PL/2023/06220
Application Type:	Full planning permission
Proposal:	Change of use of an agricultural yard to storage area (Class B8 use) for siting of shipping containers
Site Address:	Park Corner Farm, West Knoyle, Warminster, Wilts, BA12 6AH
Planning Register Link:	<a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BKTRb">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BKTRb</a>

b) Wiltshire Council Local Plan Consultation - in-person and online events.

## 7. To receive report from Wiltshire Councillor

### 8. Footpaths, Highways, Traffic & Transport

a) Highway & Footpath issues for Parish Steward

### 9. Play Area

a) To consider RoSPA Play Area Inspection report and make task sheet

b) Signage for Play Area

### 10. Finance, Policy & Resources

a) Payments: To approve the following payments:

T. J. Thornley		59.99 (Pd. 6.7.23)
West Knoyle Social Club	Donation to cover cost of insuring the Village Hall building	438.68
L. C. Wood	Salary 2023/24 – Q2 30.9.23	£220.00
HMRC	PAYE – Q2	£ 55.00
Rob Pearce Ground Maintenance	Grass cutting – play area	
Playsafety Ltd	Annual RoSPA Play Area Safety Inspection	

b) Report on latest bank reconciliation

c) To discuss ideas for expenditure of CIL receipt

### 11. General Items

a) Update on SID repair

### 12. Date of next meeting

*Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*