

# WEST KNOYLE PARISH COUNCIL

**Parish Clerk – Mrs. L. C. Wood**

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15<sup>th</sup> March 2023

Dear Councillor,

Your attendance is requested for a Parish Council meeting to be held on Tuesday, 21<sup>st</sup> March 2023 at 7.30 p.m. in West Knoyle Village Hall.

Yours sincerely,

Mrs. L. C. Wood,  
Parish Clerk.

## AGENDA

### 1. Public Session

*This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. The Chairman will re-convene the Parish Council meeting after the public session (please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman).*

**Please Note:** By entering the meeting room you are consenting to the use of your name being recorded in the Minutes. The meeting may also be recorded by the press or members of the public. Any person or organisation choosing to film, record or broadcast any meeting of the Council or its committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

### 2. To receive apologies for absence.

### 3. Declarations of Interest:

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the West Knoyle Parish Council Code of Conduct for Members and by Section 27 of the Localism Act 2011. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.*

- a) To receive Declarations of Interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

A request for dispensation must be made on an individual basis

**4. Minutes** – To resolve that the Minutes of the Parish Council meeting held on Tuesday, 29<sup>th</sup> November 2022 be approved as a correct record (Draft Minutes attached).

### 5. Matters Arising from previous meeting (not covered by other agenda items)

### 6. Reports & Consultations

- a) Wiltshire Councillors report

## 7. Planning

### a) Planning applications to consider at the meeting

- None at time of printing agenda

### b) Planning applications determined since last Parish Council meeting

- Planning Application PL/2022/05168

c) Government publishes its prospectus for revising the National Planning Policy Framework: see: Levelling-up and Regeneration Bill: reforms to national planning policy – GOV.UK ([www.gov.uk](http://www.gov.uk))

## 8. Footpaths, Highways, Traffic & Transport

a) Highway and footpath issues and issues for parish steward

b) Highway maintenance programme and planned works for C297 West Knoyle

## 9. Play Area

a) Report on RoSPA Play Area Inspection report and update on schedule of actions identified (schedule attached)

b) Play Area Maintenance & other equipment repairs

## 10. Matters requested for discussion by Village Hall Management Committee

a) Finances relating to Platinum Jubilee Bench and contribution from Social Club Committee

b) Installation of Platinum Jubilee bench

c) Front boundary fence.

## 11. Events – Kings Coronation

## 12. Finance, Policy & Resources

a) Payments – to approve the following payments

L. C. Wood	Salary Q4 2022/23	200.00
HMRC	PAYE Q4 2022/23	50.00
T. J. Thornley	Updates for website and adding accounts & audit information + Domain Name renewal fee	????

b) Report on latest bank reconciliation

c) To review and assess the effectiveness of internal controls (schedule attached)

d) Staffing matters

e) Notice from Wiltshire Council that it will seek to recover Election costs from May 2025

## 13. Date of next meeting

a) To set date and time of next meeting and date & time of Annual Parish Meeting

*Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*